School Mission

At Marymount Catholic Primary School our mission is to promote an authentic Christianity embracing the person and vision of Jesus.

We are committed to working in partnership to provide a welcoming environment that values the uniqueness and dignity of everyone.

We are dedicated to the education of the whole person so that individuals recognise and embrace their role in building a better world.

School Enrolment

Marymount is an inclusive school with a population of over 1000 students.

Enrolment Application and Support Procedures are in place for children with high support needs to help reveal and clarify the respective requirements of the student, the family and the school, and the contribution each can make to the educative process.

MARYMOUNT SCHOOL
BURLEIGH WATERS

Phone: 5535 1803
Fax: 5535 1819
Email: pburleigh@bne.catholic.edu.au

SCHOOL CONTACT PERSONNEL
(AS AT MAY 30 2016)

Principal: Tony Barron
APA: Tina O’Keefe
Leigh Yates
APRE: Maree Wright
Guidance Counsellor: Mary Sanders
5520 8411
Support Teacher
Inclusive Education: Sylvia Kelvin
5520 8414
Consultant Teaching & Learning: Marian Downey

Brisbane Catholic Education Centre
Enrolment Application and Support Procedures for Students with Special Educational Needs
**Introduction and Rationale**

The Enrolment Application and Support Procedures for Students with Special Education Needs operates within the Special Education Policy Statement for Brisbane Catholic Education schools. This policy statement is consistent with the Vision Statement for Catholic Education, the Strategic Renewal Framework for Catholic Schools 2007-2011 and the Policy – Students with Disabilities 2006, reflects the ongoing commitment of Brisbane Catholic Education to the incorporation of inclusive practice in schools and is guided by the principles of justice as reflected in Church educational and legal imperatives. The enrolment of a student with special educational needs is the concern of the whole school community within the church.

The Enrolment Application and Support Procedure is one that reveals and clarifies the respective requirements of the student, the family and the school; and the contribution each can make to the educative process.

A partnership approach is foundational to this process and leads to an appropriate response to the student’s educational needs. The enrolment application and support procedures are used when it is considered likely that special education provision will be needed to support a student’s initial enrolment and/or for ongoing service provision.

---

**ENROLMENT APPLICATION AND SUPPORT PROCEDURES**

For Students with Special Educational Needs

- **Preliminary Stage**
  - Make Application for Enrolment

- **Stage 1 Parent Meeting**
  - Student Enrolment Team Meeting preparation
  - Partnership Formed

- **Stage 2 Data Gathering**
  - Observe/Collect Data
  - Explore Needs

- **Stage 3 Enrolment Support Meeting**
  - Examine Implications
  - Partnership Strengthened

- **Stage 4 Reflection & Decision Making**
  - Principal Makes Decision
  - Informs Relevant Others

- **Stage 5 School Action Plan**
  - Plan Action as Necessary
  - Partnership process continues
  - Ongoing program monitoring & review
  - Determine if ongoing concerns are raised re. program outcomes, return to Stage 2

---

**SCHOOL USUAL ENROLMENT**

**PARENT MEETING**

**DATA GATHERING**

**ENROLMENT SUPPORT MEETING**

**REFLECTION AND DECISION MAKING**

- **SUPPORT IN EXPLORING ALTERNATIVE EDUCATIONAL OPTIONS**

- **OR**

- **APPEAL PROCESS REFER TO (APPENDIX 9)**

- **ENROLMENT OUTCOME**

- **IF NO**

- **SCHOOL ACTION PLAN (ONGOING)**

- **IF YES**