MARYMOUNT PRIMARY SCHOOL

P & F MEETING

MINUTES

11 February 2013

Open – 7:00pm

PRAYER:

Meeting opened with a prayer at 7:00pm

ATTENDENCE:


APOLOGIES:

Kate Galvin, Kevin Yates

PREVIOUS MINUTES

Minutes of previous meeting 12 November 2012 read and accepted

Tabled: Genevieve Sly  Seconded: Quentin McCarthy

TREASURERS REPORT:

End of month $36,742.87 in the current account

Balance as at the 1st January is $37,000. The estimate of the P & F levies is $75,000. This leaves a balance of $112,000 for the year ahead.

The deposit account has an approximate balance of $19,000.

Outgoings:

$65,000 is the estimated outgoings for the year.

$42500 still left to pay on the Frank Shine Walk. This will take two more years to finish paying off.

State P & F fee - $6000

Audit fee - $2000

Marymount Day - $1000

General Expenses - $3000
Year 7 graduation - $500.00
Fete float - $10,000.

**CORRESPONDENCE:**
Marymount College newsletters – November 2012 and 1st February 2013
Fete pamphlets
P & F letter – Leo Dunne Memorial Award and letter 31 January 2013.
P & F levy invoice

**PRINCIPALS REPORT:**
Pancake Monday – $1476 raised for Flood appeal
Welcome to Fr Ken Howell & Fr Lucius
Enrolments – 1017 predicted 1011
New Staff – Jemma Rainbow, Mark Wilkins, Kevin Yates and welcome back to Jennifer Campbell and Sharon Cook
Swimming Carnival tomorrow and Catholics 8th March
Friendly Schools Program – encouraging children to build social structures within the school, social and emotional wellbeing, includes anti-bullying programs. Teacher committee has been formed to promote program. Committee to present program at the P & F meeting in March.
Year 7 badge ceremony – Friday 15th February
Parent information evenings next Tuesday- times will be in newsletter on Wednesday 13th February.
Archbishop’s visit & Fr Ken’s installation mass – Wednesday 20th February – Miami
School goal setting days – 28/2 and 1/3/13 leadership team away
College plans and playground space
Oval reshaping and cricket pitch
Religious education planning with St Vincent’s for new guidelines
Staff planning in the Arts and Reading
Prep orientation evening for new families 2014 – 6:00pm – Monday March 11.

**GENERAL BUSINESS:**
Mission statement review process – John McArdle (external Consultant – Ex – Brisbane Catholic Education Office)
Mission statement reviewed every 5 – 10 years in order to keep up to date with changing families and schools.

Ministry of writers takes on task of structuring and writing Mission statements. This begins on the 26th February. Writers group will meet on 4th March to collaborate on information gathered.

13th March – Final meeting and discussion of statement. This will lead into a draft statement being completed.

27th March – Draft copy of mission statement will be presented to staff and parents and feedback provided. Any changes will be made before final copy is completed.

P & F agenda topics for future meetings – to be held off till next meeting

Fete – 19th October – need to organise a meeting and gather volunteers to assist. The Jubilee amusements are pre-booked for rides.

Parent portal and newsletter – Tony Barron demonstrated a possible portal for parents to access school documents and information on upcoming events. The portal can also provide a link to the school website. It was also proposed that updating the school website and making it more user friendly would be feasible to do rather than the portal. More information to be provided.

MEETING CLOSED – 9:15pm

NEXT MEETING 11th March